

## **BURTON COMMUNITY COUNCIL**

**Minutes of the monthly meeting held in the Jubilee Hall, Houghton, and online via the Zoom videoconferencing platform, on Wednesday 2<sup>nd</sup> July 2025, 7pm.**

**Present:** Cllrs Robin Howells, Derek Jones, Laurence Price, Scott Sinclair, John Evans; County Councillor Danny Young; Peter Horton (Clerk).

### **Apologies**

C’llrs Fiona Hart, Peter Griffiths, Ian Thomas, Vicky White, Paddy McNamara, Michelle Campbell.

### **Declaration of known interests**

None.

### **Opportunity for public representation on tabled agenda items**

None.

### **Approval of minutes of June 2025 monthly meeting**

The minutes were approved (proposer C’llr Scott Sinclair, seconder C’llr John Evans).

### **Matters arising**

**Burton Ferry Community garden.** Arrangements still in hand with C’llr Scott Sinclair regarding finding a new gardener to care for the area. In the meantime, C’llr Scott Sinclair was kindly caring for needed work in the garden.

**Highway issues.** A response was still awaited from P.C.C. to the request for a site meeting to discuss the issues of concern.

**Ash tree adjacent to main road, Houghton.** The Clerk confirmed that a request had been sent in to P.C.C. asking for the tree to be inspected.

### **Plans**

#### **Planning consultations received**

**25/0230/PA** – Alterations & extension; Site Address: Fieldale, SARDIS, Milford Haven, Pembrokeshire, SA73 1LU – no comments.

**25/0240/PA** - Single storey dwelling; Site Address: Shoreline, 16, Kiln Park, BURTON FERRY, Milford Haven, Pembrokeshire, SA73 1NY – Members were concerned about the ‘shared access’ depicted on the plan. Clerk to make a consultation response querying the existence of this access, and how access to any new property could be provided.

### **Correspondence**

- 01) P.C.C. – Notification of Avian Flu outbreak near Roch, Pembrokeshire – noted.
- 02) P.C.C. – Notification of temporary road closure at Hill Crescent – noted.
- 03) Local resident – copy of emails to P.C.C. complaining about alleged breaches of condition on construction project ongoing at Kiln Park, Burton Ferry – noted.
- 04) P.C.C. – Acknowledgement of request for lease of land at Barnlake Woods – noted.
- 5) Local resident from Sardis – concerns over speeding and overtaking on main road in Sardis, and associated safety concerns for pedestrians – Members noted the concerns, and that GoSafe had already been asked by the community council to increase patrols in Sardis. The requested P.C.C. site meeting was also awaited to discuss speeding issues, and potential measures to address these. Clerk to forward the letter received to P.C.C. with a request for their comments / suggestions.

### **Accounts (including quarterly budget review)**

#### **Payments**

F.J. Groundworks (grass-cutting, INV-0146) : £ 300-00

F.J. Groundworks (grass-cutting, INV-0153) : £ 300-00

The above payments were approved by Members (proposer C’llr Robin Howells, seconder C’llr John Evans).

#### **Quarterly budget review**

Members considered the quarterly budget review prepared by the Clerk. There were no comments or concerns expressed.

### **Discussion of arrangements for possible lease of land at Barnlake from P.C.C.**

C’llrs Scott Sinclair, Paddy McNamara and Laurence Price had discussed the matter together, as previously agreed. As a result, the request to P.C.C. to proceed with the lease arrangement had been sent in, and an acknowledgement received. The request had made mention of the need for a litter bin. C’llr Scott Sinclair outlined the three main areas of action needed, as follows : (1) General clearance of the land, for which he was currently arranging quotations, hopefully for completion in September, providing the lease arrangements could be completed in time; (2) Further targeted clearance / removal of existing defunct bench, and preparation of an area for siting of a new bench, and supply and installation of said new bench, for which quotations were also being sought; (3) Provision of a new litter bin for the area. Members were content with these proposals, and the likely projected costs. Regarding this, Clerk to contact P.C.C. to formally request that a bin be provided, and arrangements made for P.C.C. to empty this on an ongoing basis, as part of any lease arrangement.

Mention was made of the presence of boundary fencing on an adjacent development site, which was encroaching onto the public right of way, and would need moving. Clerk to email the P.C.C. Public Rights of Way department to seek their input in getting this aspect resolved.

C’llr Scott Sinclair undertook to provide an update on the project to the volunteer group that had been involved with the recent initial clearance carried out.

### **Discussion of use of road under Cleddau Bridge, and concerns over junction of road from Burton Ferry and main road N of Cleddau Bridge**

Members noted that the road in question was a public highway, and members of the public were entitled to use it as such. In addition, its use to avoid the need to negotiate heavy traffic when turning right at the main junction was viewed as understandable. Members left the matter in abeyance.

### **Discussion of possible need for remedial work to Information Board, Houghton Green**

[NOTE – C’llr Laurence Price declared a personal and prejudicial interest as the contractor concerned had a close relationship to a family member. He left the room during discussion of this item]

C’llr Paddy McNamara had indicated that he had spoken to the contractor, and work was in hand to fix the defective frame. In addition, it was mentioned that the map used had apparently de-laminated, and would need to be replaced.

### **Discussion of problems with encroachment of trees around bus shelter at junction of Ashdale Lane and Main Road**

C’llr Laurence Price undertook to speak with the person thought to be the landowner, with a request for them to carry out needed clearance around the bus shelter.

**Discussion of arrangements for maintenance of community well, Port Lion**

Deferred until September, when hoped that C'llrs Vicky White and Ian Thomas would be present.

**Any other business**

**Verge adjacent to Houghton Playpark Wild Area.** C'llr Laurence Price had received comments about the overgrown condition of the verge outside the wild area fence.

Matter to be tabled for discussion in September.

**Grass cutting, Houghton Green.** C'llr Laurence Price mentioned that this did not seems to be being cut as often as it should be. Matter to be tabled for discussion in September. In the meantime, the Clerk undertook to raise this as a concern with P.C.C.

The meeting ended at 8-00pm. Next meeting to be held at 7pm on Wednesday 3<sup>rd</sup> September 2025.